

BCES CONFERENCE BOOKS PAPER REQUIREMENTS

Papers are submitted to: info@bces-conference.org

1. General Requirements

- **Originality:** Papers must present original research or findings that have not been published elsewhere.
- **Relevance:** The content should align with the conference's theme or any thematic section.
- **Ethical Compliance:** The research must adhere to proper citation of sources and avoidance of plagiarism.
- **Language:** Papers must be written in excellent English.

2. Formatting Requirements

- **Word Count:** Papers should have up to 3500 words, including references. When a paper has two or more registered co-authors, an extension in length might be permitted (to be discussed).
- **File Format:** Papers are submitted as Word files.
- **Headings and Subheadings:** Use a consistent hierarchy (e.g., bold, italics, or numbering).
- **Figures and Tables:** They should be clear, readable, labeled, and referenced in the text. Include sources if applicable.
- **Avoidance:** Papers should not include formulas, images, footnotes, or endnotes.

3. Paper Structure

The paper structure includes:

- Paper Title
- Author Name
- Author details (academic title, degree, institution, country)
- Abstract (200–300 words)
- Keywords: Max 8 keywords or phrases
- Body Text divided into
 - Introduction
 - Other headings (empirical studies usually have Literature Review, Methodology, Results, and Discussion; while theoretical, conceptual, and historical studies may have other headings)
 - Conclusion
- Acknowledgments (if applicable): Recognition of funding sources, collaborators, or institutions
- References (max 20)

4. Other Requirements

- All in-text citations and references must adhere to the latest edition of the APA style guidelines.
- Per APA 7th edition guidelines, use only one space after periods (and other punctuation) between sentences.
- The BCES Conference Books adhere to American English spelling conventions. However, authors who are native speakers of British English or whose manuscripts contain a substantial number of citations in British English may employ U.K. spelling variants.